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| **DOSSIER DE CANDIDATURE** |

**Poste concerné :** …………………………………………..

## ETAT CIVIL

Nom de famille :…………………………………………………………………………………

Prénom :………………………………………………………………………………………..

Date de naissance :………………………. ………………………………………………….. Lieu de naissance :……………………… Province ou préfecture :………………………

N° CIN :………………………………… PPR : …………………………………………

Date de recrutement dans l’administration :………………………………… …………….

Grade (Echelle) :………………………… ………………………………… ………………..

Affectation actuelle : …………………………………………………………………………..

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Situation familiale : Célibataire |  | Marié (e) |  | Divorcé(e) |  | Veuf (ve) |  |

 Téléphone  (Bureau) :……………………………………………………………………

Téléphone  (Domicile / GSM):……….…………………………………………………………

E-Mail : ………………………………………………………………………................………….

### DIPLOMES ET FORMATION :

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| --- | --- | --- | --- |
| **Diplôme obtenu** | **Etablissement** | **Ville / Pays** | **Année d’obtention.** |
| …………………………….……………………………….……………………………….……………………………….……………………………… | ……………………………….…………………………………………………………………..………………………………..……………………………….. | ……………………..……………………………..………………..……………….. | ………………………..………………………..………………………..………………………..………………………. |

### Formation continue et stage (du plus récent au plus ancien):

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| **Formation** | **Durée** | **Année** | **Etablissement**  | **Ville /pays** |
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### EXPERIENCES PROFESSIONNELLES

* **Postes occupés dans l’administration (du plus récent au plus ancien)**

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| --- | --- | --- | --- |
| **Direction** | **Division / service** | **Poste / fonction occupés** | **Période** |
| **du**  | **Au** |
| ……………………………………………………………………………………………………………………… | ………………………….………………………….………………………….………………………….…………………………. | …………………………………………………………………………………………………………………………………………………………………………… | …………………………………………………… | …………………………………………………… |

* **Postes occupés dans le secteur Privé (le cas échéant)**

|  |  |  |
| --- | --- | --- |
| **Organisme / Société** | **Poste / fonction occupés** | **Période** |
| **du** | **au** |
|  |  |  |  |

### CONNAISSANCES EN INFORMATIQUE

* **………………………………………..**
* **…………………………………………**
* **………………………………………..**
* **…………………………………………**

### LANGUES (\*)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Arabe** | **Français** | **Anglais** | **Espagnol** | **Autres** |
| Lue |  |  |  |  |  |
| Ecrite  |  |  |  |  |  |
| Parlée |  |  |  |  |  |

### LA METHODOLOGIE DE TRAVAIL PROPOSEE PAR LE CANDIDAT POUR GERER ET DEVELOPPER L'UNITE ADMINISTRATIVE CONCERNEE ET AMELIORER SES PERFORMANCES

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**ENGAGEMENT**

Je certifie que les informations ci-dessus sont exactes et complètes.

 **Fait à …**………….………**le**,………………………..

 **Signature du candidat**

# AVIS ET APPRECIATIONS

##  Avis et appréciations du responsable hiérarchique immédiat du candidat :

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| ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… **Fait à**…………….………., l**e**………….…………Signature |

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